

Chapter 6 Reports

BO1A	Contract Release Order Activity Report - Period: 99/99/99 - 99/99/99	6-2
BO3A	Delegated Purchase Activity Report By Purchasing Agency - Period: 99/99/99 - 99/99/99	6-4
BO14A	Vendor Late Delivery Report	6-7
BO22A	DPA Summary By Commodity	6-9
BO23A	DPA Summary By Requisitioning Agency	6-12
BO24A	DPA Summary By Document Type	6-14
BR5A	Blanket Purchase Order Report - Period: 99/99/99 - 99/99/99	6-16

BO1A Contract Release Order Activity Report - Period: 99/99/99 - 99/99/99

Purpose To provide the user a listing of contract release orders processed for a specified period of time within AGPS.

Distribution

Frequency of Preparation As needed.

Sort Sequence By order line number within purchasing agency number and within purchasing agency number by release order number within vendor number, by vendor number within contract number, by contract number within buyer name, by buyer name within purchasing agency number, by purchasing agency number.

Page Break On Report page break will occur when more than 1 full page of information exists or buyer name changes.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Buyer Name	35	Inferred buyer name from the ABUY Table of the buyer responsible for processing of the contract release order actions
	Contract Number	10	Inferred contract number from the KONT Table against which the contract release orders are processed
	Vendor Number	11	Inferred vendor number from the KONT Table of the listed contract to which contract release orders are issued

ORDER PROCESSING**REPORTS****BO1A: Contract Release Order Activity Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Vendor Name	30	Inferred vendor name of the listed contract vendor number from the VEND Table
	Vendor Address	25	Inferred vendor address of the listed vendor of the listed contract from the VADR Table
	Vendor City	15	Inferred city of the listed vendor of the listed contract from the VADR Table
	Release Order #	?x10	Inferred contract release order number issued against the listed contract from the ORDR Table
	Line Number	?x5	Inferred order line number of the listed contract release order that was issued against the listed contract number from the OLIN Table
	Commodity Number	?x11	Inferred commodity number from the OLIN Table of the listed order line
	Order Quantity	?x6.3	Inferred order quantity from the OLIN Table for the listed order line
	Unit Price	?x7.2	Inferred unit price from the OLIN Table for the listed order line
	Release Amount	?x9.2	Inferred extended amount from the OLIN Table for the listed order line

**BO3A Delegated Purchase Activity Report By Purchasing Agency -
Period: 99/99/99 - 99/99/99**

Purpose To provide the user a listing of delegated purchase authority purchase actions by purchasing agency and document type within AGPS.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By order number within purchasing agency number and within purchasing agency number by requisitioning agency number within commodity number, by commodity number within document type, by document type within purchasing agency number, by purchasing agency number.

**Page
Break On** Report page break will occur when more than 1 full page of information exists or when purchase agency number changes.

**Retention
Requirements** None

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Purchase Agency	6	Inferred purchase agency number responsible for purchase action from the ORDR Table
	Document Type	3	Inferred document type from program selection criteria for the purchase actions to be reported
	Commodity Number	?x11	Inferred commodity number from the OLIN Table of the reported purchase action
	Req Agcy Number	?x6	Inferred requisition agency number from the ORDR Table of the reported purchase action

ORDER PROCESSING**REPORTS****BO3A: Delegated Purchase Activity Report By Purchasing Agency**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Order #	?x10	Inferred order number from the ORDR Table of the reported purchase action
	Order Quantity	?x6.3	Inferred order quantity from the OLIN Table for the listed commodity number of the reported purchase action
	Unit Price	?x7.2	Inferred unit price from the OLIN Table for the listed commodity number of the reported purchase action
	Unit Of Measure	?x5	Inferred unit of measure from the OLIN Table for the listed commodity number of the reported purchase action
	Order Amount	?x9.2	Inferred extended amount from the OLIN Table for the listed commodity number of the reported purchase action
	Vendor Number	?x11	Inferred vendor number from the ORDR Table for the listed order number of the reported purchase action
	Buyer Code	?x3	Inferred buyer code from the ORDR Table for the listed order number of the reported purchase action
	Commodity Description	2x40	Inferred commodity description line 1 & 2 of the reported commodity form the RMOD or CSPC Table
	Total Number Orders: (By Doc Type)	6	Inferred total number of purchase actions reported for the listed document type and purchase agency
	Total Order Amount: (By Doc Type)	9.2	Inferred total amount of all purchase actions reported for the listed document type and purchase agency
	Grand Total Number Orders This Purchase Agcy:	6	Inferred total number of purchase actions reported for the listed purchase agency
	Grand Total Order Amount This Purchase Agcy:	9.2	Inferred total amount of all purchase actions reported for the listed purchase agency
	Grand Total: This Report	6	Inferred total number of purchase actions reported this report for all purchase agencies

ORDER PROCESSING

REPORTS

BO3A: Delegated Purchase Activity Report By Purchasing Agency

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Grand Total: (Amount) This Report	9.2	Inferred total amount of all purchase actions reported this report for all purchase agencies

BO14A Vendor Late Delivery Report

Purpose To provide the user a listing of late delivery for order lines by vendor number, name and order number within AGPS system.

Distribution

Frequency of Preparation As needed.

Sort Sequence By order line number within receiver number, within order number, within vendor number.

Page Break On Report page break will occur when more than 1 full page of information exists.

Retention Requirements None

Report Description

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Agency	6	Requisition agency from the order header for which the order line was awarded
	Order No.	10	Order number for order line reported for late delivery
	Order Status	3	Order status from the order header of the reported order number
	Delivery Date	8	Computed delivery date for the order based on the award date and Days ARO or Weeks ARO of the order
	Last Rec #	2	Inferred last receipt number of order receipt processed for reported order line

ORDER PROCESSING**REPORTS****BO14A: Vendor Late Delivery Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Last Rec Date	8	Inferred last receipt date for reported order line from that line's OQTY record
	Last Chg No.	2	Inferred last change number for reported order line from that line's OQTY record
	Line Item	5	Order line number reported for late delivery
	Commodity	11 (3/2/6)	Assigned commodity number of order line being reported for late delivery
	P/F	1	Inferred partial/final receipt indicator for the reported line from that line's OQTY record
	Qty Ordered	6.3	Inferred net quantity ordered for the reported line from that line's OQTY record
	Late Del Date	8	Computed late delivery date for that order that order line
	Vendor No.	11 (9/2)	Vendor number of reported order/ order line
	Description	40	First line of commodity description for reported commodity from OMOD, OLIN, OCMD, KMOD, or CSPC
	Qty Recev'd	6.3	Inferred quantity received for the reported line from that line's OQTY record
	Vendor Name	30	Inferred vendor name from VEND for reported vendor number
	Qty Balance	6.3	Inferred quantity balance (Qty Ordered - Qty Recev'd) for the reported line from that line's OQTY record
	Days Late	4	Computed number of days late (current date - late delivery date)

BO22A DPA Summary By Commodity

Purpose To provide the user a listing of possible DPA violations by commodity code within the AGPS system.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By order line within order number, by order number within requisitioning agency, by requisitioning agency within commodity number, by commodity number.

**Page
Break On** Report page break will occur when more than 1 full page of information exists or commodity code changes.

**Retention
Requirements** None

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Commodity Code	11	Display of commodity code of extracted DPA order line record
	Commodity Description	2x40	Inferred commodity description lines 1 & 2 for listed commodity from the CSPC Table
	Req Agency	6	Requisitioning agency of extracted DPA order records
	Req Agency Title	2x30	Inferred requisitioning agency title from the AGCY Table
	Order Number	10	Extracted DPA order number for listed requisitioning agency

ORDER PROCESSING**REPORTS****BO22A: DPA Summary By Commodity**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Order Date	8	Inferred order date of the listed order from the ORDR Table
	Doc Type	3	Inferred DPA order document type of the listed order from the ORDR Table
	Line #	5	Inferred line number of OLIN records for the listed order number for the listed commodity from the OLIN Table
	Unit of Measure	5	Inferred unit of measure for listed order line number from the OLIN Table
	Quantity	6.3	Inferred ordered quantity for listed order line number from the OLIN Table
	Unit Price	7.5	Inferred ordered unit price for listed order line number from the OLIN Table
	Extended Amount	9.2	Inferred extended amount for listed order line number from the OLIN Table
	Commodity Description	2x40	Inferred commodity description from OMOD/CSPC Table. No report header prints for this information.
Requisitioning Agency Totals This Commodity			
	Req Agency	6	Requisitioning agency number for which prior listing was created
	Document Type	3	Listed Document Types extracted in previous listing for listed requisitioning agency and listed commodity
	Number Orders	5	Cumulative total count of all orders listed for listed document type from previous listing for listed requisitioning agency and listed commodity
	Number Lines	6	Cumulative total count of all order lines listed for listed document type from previous listing for listed requisitioning agency and listed commodity
	Order Amount	9.2	Cumulative total amount of all orders listed for listed document type from previous listing for listed requisitioning agency and listed commodity

ORDER PROCESSING**REPORTS****BO22A: DPA Summary By Commodity**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
Totals This Commodity			
	Commodity Code	11	Commodity code of previous listing for which order data was extracted
	Document Type	3	Listed Document Types extracted in previous listing for all listed requisitioning agency and listed commodity
	Number Orders	5	Cumulative total count of all orders listed for listed document type from previous listing for all listed requisitioning agency and listed commodity
	Number Lines	6	Cumulative total count of all order lines listed for listed document type from previous listing for all listed requisitioning agencies and listed commodity
	Order Amount	9.2	Cumulative total amount of all orders listed for listed document type from previous listing for all listed requisitioning agencies and listed commodity

BO23A DPA Summary By Requisitioning Agency

Purpose To provide the user a listing of possible DPA violations by requisitioning agency within the AGPS system.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By order number within requisitioning agency, by requisitioning agency.

**Page
Break On** Report page break will occur when more than 1 full page of information exists or requisitioning agency number changes.

**Retention
Requirements** None

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Requisition Agency	6	Requisitioning agency of extracted DPA order records
	Agency Title	2x30	Inferred requisitioning agency title from the AGCY Table
	Vendor Name	30	Inferred vendor name of the DPA order vendor number from the VEND Table
	Order Number	10	Extracted DPA order number for listed requisitioning agency
	Order Date	8	Inferred order date of the listed order from the ORDR Table
	Doc Type	3	Inferred DPA order document type of the listed order from the ORDR Table

ORDER PROCESSING**REPORTS****BO23A: DPA Summary By Requisitioning Agency**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Number Lines	5	Inferred number of OLIN records for the listed order number from the ORDR Table
	Order Amount	9.2	Inferred Net Order Amount of the listed order from the ORDR Table
Requisitioning Agency Totals			
	Req Agency	6	Requisitioning agency number for which prior listing was created
	Document Type	3	Listed Document Types extracted in previous listing for listed requisitioning agency
	Number Orders	6	Cumulative total count of all orders listed for listed document type from previous listing for listed requisitioning agency
	Order Amount	9.2	Cumulative total amount of all orders listed for listed document type from previous listing for listed requisitioning agency
Totals All Agencies			
	Document Type	3	Listed Document Types extracted in previous listing for all listed requisitioning agencies
	Number Orders	6	Cumulative total count of all orders listed for listed document type from previous listing for all listed requisitioning agencies
	Order Amount	9.2	Cumulative total amount of all orders listed for listed document type from previous listing for all listed requisitioning agencies

BO24A DPA Summary By Document Type

Purpose To provide the user a listing of possible DPA violations by document type within the AGPS system.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By order number within requisitioning agency, by requisitioning agency within document type, by document type.

**Page
Break On** Report page break will occur when more than 1 full page of information exists or document type changes.

**Retention
Requirements** None

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Document Type	3	Inferred DPA order document type of the listed order from the ORDR Table
	Req Agency	6	Requisitioning agency of extracted DPA order records
	Req Agency Title	2x30	Inferred requisitioning agency title from the AGCY Table
	Vendor Name	30	Inferred vendor name of the DPA order vendor number from the VEND Table
	Order Number	10	Extracted DPA order number for listed requisitioning agency

ORDER PROCESSING**REPORTS****BO24A: DPA Summary By Document Type**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Order Date	8	Inferred order date of the listed order from the ORDR Table
	Order Amount	9.2	Inferred Net Order Amount of the listed order from the ORDR Table
Requisitioning Agency Totals This Document Type			
	Req Agency	6	Requisitioning agency number for which prior listing was created
	Document Type	3	Listed Document Types extracted in previous listing for listed requisitioning agency
	Number Orders	6	Cumulative total count of all orders listed for listed document type from previous listing for listed requisitioning agency
	Order Amount	9.2	Cumulative total amount of all orders listed for listed document type from previous listing for listed requisitioning agency
Total All Requisitioning Agencies This Document Type			
	Document Type	3	The listed Document Type extracted in previous listing for all listed requisitioning agencies
	Number Orders	6	Cumulative total count of all orders listed for this listed document type from previous listing for all listed requisitioning agencies
	Order Amount	9.2	Cumulative total amount of all orders listed for this listed document type from previous listing for all listed requisitioning agencies
Totals All Agencies and All Document Types			
	Document Type	3	All listed Document Types extracted in previous listing for all listed requisitioning agencies
	Number Orders	6	Cumulative total count of all orders listed for all listed document type from previous listing for all listed requisitioning agencies
	Order Amount	9.2	Cumulative total amount of all orders listed for all listed document type from previous listing for all listed requisitioning agencies

BR5A Blanket Purchase Order Report - Period: 99/99/99 - 99/99/99

Purpose To provide the user a listing of blanket purchase actions by sub-agency within AGPS.

Distribution

**Frequency of
Preparation** As needed.

**Sort
Sequence** By sub-agency within purchasing agency number and within purchasing agency number by order number.

**Page
Break On** Report page break will occur when more than 1 full page of information exists or when purchase agency number changes.

**Retention
Requirements** None

**Report
Description**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Sub Agency Number	6	Inferred sub agency number responsible for purchase action from the ORDR Table
	Division Name	25	Inferred sub agency name from ORDR Table
	Change Number	10	Inferred order change number from the ORDR Table
	Award Date	8	Inferred award date from the ORDR Table of the reported purchase action
	Account Number	8	Inferred data from the first label on the OACG Table of the reported purchase action
	Sub-Code	8	Inferred data from the second label on the OACG Table of the reported purchase action

ORDER PROCESSING**REPORTS****BR5A: Blanket Purchase Order Report**

REF #	FIELD NAME	SIZE	DESCRIPTION OF INFORMATION
	Order	10	Inferred order number from the ORDR Table of the reported purchase action
	Buyer Code	?x3	Inferred buyer code from the ORDR Table for the listed order number of the reported purchase action
	Order Amount	?x9.2	Inferred extended amount from the OLIN Table for the listed commodity number of the reported purchase action
	Total Order Amount (This Sub Agcy):	9.2	Inferred total amount of all purchase actions reported for the listed sub agency
	Total Order Amount (This Agcy):	9.2	Inferred total amount of all purchase actions reported for the listed agency